

House District _____

Senate District _____

**THE TWENTY- FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 103-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

☐ GRANT REQUEST – OPERATING☒ GRANT REQUEST – CAPITAL☐ SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Hawaiian Humane Society

Dba:

Street Address: **2700 Waiialae Avenue**

Mailing Address:

**2700 Waiialae Avenue
Honolulu, HI 96826****2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:**Name PAMELA BURNSTitle President & CEOPhone # 356.2202Fax # 955.6034e-mail pburns@hawaiianhumane.org**3. TYPE OF BUSINESS ENTITY:**☒ NON PROFIT CORPORATION☐ FOR PROFIT CORPORATION☐ LIMITED LIABILITY COMPANY☐ SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

6. SSN (IF AN INDIVIDUAL): _____

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:**ANIMAL FACILITIES RENOVATION***(Maximum 300 Characters)***8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:**FY 2008-2009 \$ **1,500,000****9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:**☒ NEW SERVICE (PRESENTLY DOES NOT EXIST)☐ EXISTING SERVICE (PRESENTLY IN OPERATION)SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:STATE \$ **1,500,000**

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

President & CEO

NAME & TITLE

Jan. 31, 2008

DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

1. A BRIEF description of the applicant's background;

For more than 110 years, the private, non-profit Hawaiian Humane Society has served the people and animals of Hawaii. While the modern-day Humane Society is known for sheltering animals, it began as an organization that also cared for children, orphans, unwed mothers and others considered society's most vulnerable. Even today, the Humane Society is a human service organization.

Formally established by Helen Kinau Wilder in 1897, the Society has since grown to become an influential and indispensable component of Oahu's community as it relates to animals and as it relates to public safety, public health and law enforcement.

The Society's mission is to promote the human-animal bond and the humane treatment of all animals. From its busy facility in the heart of urban Honolulu, the shelter serves as a temporary home and placement agency for homeless animals. The Society investigates animal issues and complaints, enforces certain laws, provides veterinary services and pet care resources and coordinates public education programs and community outreach events.

2. The goals and objectives related to the request;

Goals:

In order to meet the needs of Oahu's people, the Society plans to renovate and reconstruct its dog and cat holding areas, dog and puppy adoption areas and veterinary clinic (approximately 10,674 square feet). The renovation will also include the installation of deployable hurricane-proof screens and an emergency power generator, which will create a safe and secure shelter for animals in the event of a disaster.

Objectives:

- As a State designated responder in disasters, to improve the shelter's safety and holding capacity;
- To redesign the facilities to reflect the best practices of national models in shelter design, (while being sensitive to Hawaii's needs and physical and

cultural environment) that will improve quality of life for the animals housed and improve service to the public;

- To increase shelter capacity to meet growing demand.

3. State the public purpose and need to be served;

More than 100,000 people on Oahu utilize the Society's animal sheltering facilities each year. As the leading animal welfare organization in Hawaii, which maintains the island-wide microchip registry and lost and found center, the Society's shelter has been severely impacted by the fast-growing populations of people and animals on the island. As many as 56% of households on Oahu own pets, translating to 160,000 homes and an estimated 330,000 owned cats and dogs on the island. In FY 2007, the Society received nearly 27,000 animals, placed more than 6,000 animals into new homes, reunited more than 2,500 lost pets with their families and sterilized over 10,000 animals, including over 2,800 feral cats.

With 27,000 or more animals brought to the shelter each year, the Society's ability to provide quality sheltering facilities is critical to its role in the community. While the present facilities have been well maintained, there has been minimal renovation in some areas and no renovation to the dog kennels in the past 60 years. A significant remodeling is urgently needed in order to bring the shelter up to the current standards of the animal welfare field.

With increased adoptions, increasing demands on the lost and found center and overall intake volume, the existing, aging facility is constantly at, or exceeding its capacity. This renovation is long overdue.

4. Describe the target population to be served; and

Oahu's population of nearly 1 million residents represents 85% of the State's population. Everyone on Oahu – pet owner or not – has been served in some way by the Humane Society, in all neighborhoods, all day and every day. Daily, the Society picks up between 35 and 50 stray animals including rescuing pets from roadways that put the animals, motorists and pedestrians in danger. It also sterilizes feral cats to help reduce populations in every neighborhood, and rescues abused and abandoned animals. More than half (56%) of Oahu households have pets, which translates to about 160,000 homes and an estimated 330,000 cats and dogs. Approximately 27,000 animals are brought to the shelter annually.

5. Describe the geographic coverage.

Island of Oahu. In addition, the Hawaiian Humane Society on Oahu works closely with other neighbor island humane societies on issues of statewide importance affecting animals, for example, in 2007 all the Hawaii humane societies initiated a statewide lobbying effort to successfully lobby for the felony

animal cruelty law, which was subsequently signed into law on June 1, 2007. Additionally, the humane societies have been working with the State of Hawaii Department of Civil Defense to develop procedures for emergency shelters and identify potential shelter sites suitable for pets and their owners.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

Renovate and reconstruct the dog and cat holding areas, dog and puppy adoption areas and veterinary clinic.

- Demolition of the existing, 60+ year old kennels;
- Construction of new facilities that would better serve the animals and people of Oahu.

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

Activity	Timeline
<ul style="list-style-type: none"> • Planning for redesign and construction Project approved by BOD and funding sources identified. 	Completed 2005
<ul style="list-style-type: none"> • Initiated fund raising for seed money 	November 2005
<ul style="list-style-type: none"> • Raise supplementary capital funds 	2007-2008
<ul style="list-style-type: none"> • Issue RFP and bid process to secure a Hawaii based architectural consultant 	Completed March 2007
<ul style="list-style-type: none"> • Finalize design plan 	Completed March 2007
<ul style="list-style-type: none"> • Finalize construction plan 	March 2008
<ul style="list-style-type: none"> • Issue RFP and bid process to secure a construction firm 	March 2008
<ul style="list-style-type: none"> • Evaluate and select contractor partners 	Mid 2008

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

The Humane Society evaluates the results of all its programs quarterly and at the close of the fiscal year ending June 30. Results are evaluated by management and the organization's board of directors, and any recommendations for adjustments to programs are implemented by staff. Adoption rates, holding capacity, visitor numbers and surveys will be examined to evaluate effectiveness of the new facilities.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The Humane Society will measure the effectiveness of this project according to the scope of work and services that will be detailed with the architectural design and construction firms. Effectiveness will be measured according to project completion, duration of project, and percent of the project completed as it relates to funding expenditures. The results will be evaluated and measured by management and the organization's board of directors. Any variances to the proposed schedule and or scope of work and services will be evaluated and recommendations for adjustments will be made accordingly.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	500,000	500,000	500,000	\$1,500,000

IV. Experience and Capability

A. Necessary Skills and Experience

The Hawaiian Humane Society is a Society for the Prevention of Cruelty to Animals. It is recognized locally and nationally as a leader in animal sheltering and welfare.

It has a proven track record of successful capital developments and improvements, including: development of Oahu's second off-leash dog park; construction of an interactive Cat Adoption House; and renovation of its administrative offices.

In 2005, recognizing the growing pressure on our facilities and the need to replace aging kennels and holding areas, the Society contracted with Larry Gates of the nationally recognized architectural firm of Gates Hafen Cochrane of Denver, Colorado, which specializes in design for animal care facilities. Gates was contracted to produce a concept plan redesign of our adoption and holding enclosures. The innovative plan, completed in the same year, incorporates the best practices in animal sheltering that are based on current knowledge and thinking concerning dog needs and behaviors into facilities that will be appealing and user-friendly to both the housed animals and people seeking pets.

B. Facilities

The main animal housing areas are more than 60 years old. In addition to its limited capacity, the outdated design does little to promote dog socialization and positive behaviors essential to successfully finding new homes for the animals. Modernization of the facilities will also incorporate improved sanitation and sewer management features, creating a more pleasant, quality environment for animals and people, alike. As with all new construction, the facilities will be ADA compliant.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Pamela Burns, Hawaiian Humane Society President & CEO
Rigo Neira, Director of Shelter Operations

B. Organization Chart

Not applicable.

VI. Other

A. Litigation

Not applicable.

B. Licensure or Accreditation

Not applicable.

BUDGET REQUEST BY SOURCE OF FUNDS

(Period: July 1, 2008 to June 30, 2009)

App

Hawaiian Humane Society

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	1,500,000	1,733,364		
TOTAL (A+B+C+D+E)	1,500,000	1,733,364		
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,500,000	Name (Please type or print) Phone		
(b) Hawaiian Humane Society	1,733,364			
(c)		Signature of Authorized Official Date		
(d)				
TOTAL REVENUE	3,233,364	Name and Title (Please type or print)		

Applicant: _____ Hawaiian Humane Soc

Human Soc
Period: July 1, 2008 to June 30, 2009

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Application for Grants and Subsidies

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: _____

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

NOT APPLICABLE

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Hawaiian Humane Society

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011
PLANS						
LAND ACQUISITION						
DESIGN			200000			
CONSTRUCTION			1250000			
EQUIPMENT			50000			
TOTAL:			1,500,000			
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaiian Humane Society

(Typed Name of Individual or Organization)

[Redacted Signature]
(Signature)

Pamela Burns

(Typed Name)

1/31/08

(Date)

President & CEO

(Title)



HAWAIIAN HUMANE SOCIETY

2700 Waiʻaleʻale Avenue
Honolulu, Hawaii 96826
Telephone: 916-2134
Fax: 955-6034
www.hawaiianhumane.org

the Hawaiian Humane
Society is dedicated to
promoting the human-
animal bond and
the humane treatment of
all animals

January 31, 2008

Mr. Aaron Nyuha
Senate Committee on Ways and Means
State Capitol, Room 210
Honolulu, HI 96813

Dear Mr. Nyuha,

Enclosed is our Grant-In-Aid application in the amount of \$1.5 million to cover a portion of the planned renovation and construction of the Society's dog and cat holding areas, dog and puppy adoption areas and veterinary clinic. In addition, as a State designated "first responder" this request also includes plans to improve the shelter's safety and holding capacity.

Thank you for your consideration of this request.

Sincerely,

Pamela Burns
President and CEO

attach